

Institutional Research

NEWS FROM THE UNIVERSITY OF GEORGIA OFFICE OF INSTITUTIONAL RESEARCH



SPRING 2005

About

Institutional Research

Our central mission is the collection, organization and analysis of institutional and other data to support institutional management, operations, decision-making and planning functions.

Contacting

Institutional Research

We welcome your questions or comments about information in this newsletter. Contact Karen Bauer, director, at 425-3183 or via email (kwbauer@uga.edu).

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Projects in Progress

OIR is on the move! There are several exciting developments currently underway, including FACTS, Academic Unit Profiles, and the 2004 Common Data Set.

Academic Unit Profile

New OIR staff member Mingguang Xu is leading the development of another data source that will be available on OIR's website, called Unit Profiles.

You'll notice that this site is restricted to UGA employees who have a MyID and password. In its full version, each profile will offer seven years of information on students, faculty and staff, facilities and finance information (and thus will be helpful for Program Review). Users can review this information at the department/unit level or a college/school summary. These Unit Profiles will be an expansion of the current Selected Indicators.

FACTS (Facilitated Access to Campus Trends and Statistics)

OIR's query-based reporting tool, FACTS, continues to gain momentum. This web-based tool is also restricted to UGA employees and offers information on UGA students, faculty and staff, primarily one semester at a time. Exports to Excel make it easy for the user to gather data for multiple semesters. FACTS will soon offer additional data on facilities and unit finances.

UGA Spring 2005 Enrollments

Level	Headcount
Undergraduate	23,156
Graduate	6,103
Professional	<u>1,565</u>
Total Campus Enrollment	30,824
UGA at Gwinnett-undergraduate	370
UGA at Gwinnett-graduate	526
Tifton Center	40
Independent Study	<u>253</u>
Total Off-Campus Enrollment	1,189
Grand Total	32,013

Source: UGA Registrar's Office

CDS (Common Data Set)

If you need university data for an external survey or grant proposal, remember to review the Common Data Set for official UGA data. At the CDS website, you'll see the fall 2003 and fall 2004 CDS; each fall we'll add the latest edition. Many questions for external surveys (such as *U.S. News & World Report*) ask for CDS answers, and it is important that all members of campus report these official numbers when the question is based on the CDS definition.

Academic Program Review

Units identified for 2005-06 Program Review and Assessment received preliminary material in late April regarding space assignments. We thank those who updated and returned this information. These units will receive the full packet of Program Review material from OIR on June 1 and will reflect space assignment changes that were sent to us in May. General questions about Program Review should be directed to [Allan Aycock](mailto:aaycock@uga.edu) in the Office of Institutional Effectiveness (aaycock@uga.edu), but OIR is happy to provide help where we can.

Spring Enrollment Figures

The box below gives a breakdown of spring enrollment. For more information, visit the [OIR web site](#).

ASK OIR

A regular column about campus data

For a grant proposal or program plan, I need to report the number of undergraduate students at UGA and the average SAT score. I have seen different numbers reported in various campus publications; which numbers should I use?

The number of students and average SAT score depends on the total group of students you are considering; for example, do you want to include part-time and/or transfer students, those who are joint-enrolled? Similarly when reporting average SAT scores, do you want to include only those students who were admitted based on their SAT score or do you want to also include those students who were admitted by ACT or other score? OIR is charged with the responsibility to think about these issues and help determine standards for reporting. Because OIR is the campus 'clearinghouse' or main location for campus reporting, call OIR or go to our website to get the university's 'official' answers for statistical data.

Why is it so important to have the correct instructor of record listed by the first day of class?

Because initial course information is loaded about nine months prior to the beginning of the semester, we realize that department officials may not know complete information for a few courses. However, accurate and complete information by the first day of classes is critical because the Registrar's Office and OIR must create reports on enrollment and credit-hour production. These reports contribute directly to UGA's funding and thus accurate information is critical. We realize the beginning of a new semester is a busy time, but your completion of instructor data is very important to your department's future funding as well as overall academic planning!

Tech News

Updates on technology in OIR or other units on campus

Data Security. Along with others on campus, OIR strives to achieve excellence in our presentation of campus data and maintain state of the art in management, storage and security of data. In our efforts to thwart malicious Internet activity, we continue to work collaboratively with EITS and other units to examine additional security procedures such as Intrusion Prevention Systems. We also prevent popular hacking techniques such as "SQL-Injection" by following certain best practices of HTML and SQL approaches.

Fact Book for Mac Users. We heard from a few Mac users who were having some difficulty accessing the pdf files in the Fact Book 2004. Modifications were made, so take a look at the latest version. Click the cover of the [2004 Fact Book](#) and don't hesitate to call if you have additional questions.

OIR Data Repository. OIR's ability to respond to campus data requests has been improved by the development of our data repository. Our data repository is housed on an Oracle server, and FACTS and Unit Profiles are presented through Cold Fusion.



OIR staff members Mingguang Xu, Andy Furlow and Cheryl Norris are working hard to make UGA's campus data secure and accessible.

CIO Compact Plan. New Chief Information Officer Barbara White is engaging the campus in a [compact plan](#) to examine business practices across campus. This important process will assist campus planners in determining how best to achieve data integration. To learn more, go to:

<http://www.eits.uga.edu/cio.php?l=2&c=compact>

